



Privacy Policy

This Privacy Policy applies to individuals who are our prospects, employees of our Customers or individuals representing our Customers, collectively (“*Individuals*”). Unilink Group is committed to protecting the privacy of Individuals while they interact with Unilink Group employees, services and on-line properties.

Because Unilink Group gathers certain types of information from Individuals, it is important that Individuals understand what information about them is collected, how it is collected, how that information is used, and how Individuals can control Unilink Group’s disclosure of that information.

A. INFORMATION COLLECTED

Unilink Group collects two types of information from Individuals: i) information that Individuals voluntarily provide to Unilink Group (e.g. through a voluntary registration process, sign-ups or emails); and ii) information that is derived through management logging mechanisms.

In order to fully access Unilink Group services, Individuals must first complete a registration process, during which Unilink Group will collect limited information about the Individuals. The information may include the Individual’s name, telephone numbers and email addresses.

Unilink Group does not collect personally identifiable information about an Individual except when the Individual provides such information to Unilink Group on a voluntary basis. By registering with Unilink Group, the Individual consents to the use and method of disclosure as described in this Privacy Policy. Unilink Group collects only the information necessary for the purpose of providing Services, in compliance with the law.

Unilink Group also collects personally identifiable information when the Individual interacts with Unilink Group Services to manage Customer resources, make inquiries, and consent to receive email or text messages containing relevant operational information.

B. COOKIES

Unilink Group on-line properties may use “cookies” and other tracking technologies. Cookies enable Unilink Group to serve secure pages to its authorized Individuals without asking them to sign in repeatedly. Most browsers allow the Individual to control cookies, including whether or not to accept them and how to remove them. If an Individual’s system is idle for a defined time, the cookie will expire, forcing the Individual to sign in again to continue their session. This

prevents unauthorized access to the Individual's information while they are away from their computer.

The Individual may set most browsers to notify the Individual if a cookie is received, or the Individual may choose to block cookies with his/her browser, but please note that if the Individual chooses to erase or block cookies, the Individual may need to re-enter his/her original login credentials to gain access to Unilink Group's on-line properties.

C. HOW UNILINK GROUP USES INDIVIDUAL'S INFORMATION

Unilink Group only uses the personal information of Individuals for the original purposes it was given. An Individual's personal information will not be sold or otherwise transferred to unaffiliated third parties. Unilink Group may share personally identifiable information with its subsidiaries or affiliates.

Unilink Group will not disclose, use, give or sell any personal information to third parties for any purposes other than to its suppliers who require this information in order to deliver services on behalf of Unilink Group. Unilink Group reserves the right to contact Individuals representing Customers regarding matters relevant to the underlying service provided and/or the information collected.

Personally, identifiable information is used only to provide the Individual with a more convenient experience and to help Unilink Group provide relevant information regarding products or services that may be of interest to its Customers. Unilink Group uses personally identifiable information to support and enhance the use of on-line properties, including without limitation: fulfilling a Customer's order; providing Customer service; tracking email invitations that Individuals send; and otherwise supporting the use of on-line properties.

Unilink Group may transfer personally identifiable information as an asset in connection with a proposed or actual merger or sale (including any transfers made as part of an insolvency or bankruptcy proceeding) involving all or part of Unilink Group's business or as part of a corporate reorganisation, stock sale or other change in control.

Unilink Group may disclose Information in special cases where Unilink Group has reason to believe that disclosing this information is necessary to identify, contact or bring legal action against a Customer or Individual who may be violating Unilink Group's terms and conditions of use or may be causing injury or interference with Unilink Group's rights, property, its Customers, Individuals or anyone who could be harmed by such activities.

Unilink Group uses non-identifying and aggregate information to better design its on-line properties and for business and administrative purposes. Unilink Group may also use or share with third parties for any purpose aggregated data that contains no personally identifiable information.

D. HOW UNILINK GROUP PROTECTS CUSTOMER INFORMATION

Unilink Group is committed to protecting the information it receives from Individuals. Unilink Group takes appropriate security measures to protect Individual information against unauthorized access to or unauthorized alteration, disclosure or destruction of data. To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, Unilink Group has implemented various security measures, including:

- Rules concerning the protection of the confidentiality of personal information have been institute in regards to our employees, and the violation of these rules can lead to disciplinary action, up to dismissal
- All Unilink Group vendors providing goods and services with access to personal information must sign a confidentiality agreement
- Security systems have been installed within our system and appropriate safeguards have been installed in our computer systems to prevent unauthorized access

E. ACCESSING AND UPDATING PERSONAL INFORMATION AND PREFERENCES

Individuals can access the personal information relating to themselves contained in the on-line applications by sending a written request in that regard. This right of access and correction covers:

- The right to consult the personal information in the on-line properties free of charge
- The right to have incomplete, inaccurate or ambiguous information corrected in the on-line properties

Unilink Group may provide mechanisms for updating and correcting the Individual's personal information, in which case the Individual may modify or remove any of their personal information by logging into their account.

If an Individual no longer wishes to receive updates or notifications, they may opt-out of receiving these communications by selecting the "opt out" link in the body of Unilink Group's email communications.

F. CHILDREN'S PRIVACY AND PARENTAL CONTROLS

Unilink Group does not solicit any personal information from children. If the Individual is not 18 or older, the Individual is not authorized to use the on-line properties.

G. DISCLAIMER TO SECURITY

By consenting to the the Privacy Policy, the Individual consents that no data transmission over the Internet is completely secure. Unilink Group cannot guarantee or warrant the security of any information that the Individual provides to Unilink Group and that the Individual transmits such information to Unilink Group at his/her own risk.

H. NOTIFICATION OF CHANGES

Unilink Group reserves the right to change this Privacy Policy from time to time at its sole discretion. If at some point in the future, there is a change to our Privacy Policy, unless Unilink Group obtains the Individual's express consent, such change will only apply to information collected after the revised Privacy Policy took effect. The Individual's continued use of the Site indicates their acceptance.